

# MOBILE DEVICES GUIDELINES AND PROCEDURES

## *What is a mobile device?*

Mobile devices include phones, tablets and portable music devices.

## *What type of mobile device use is encouraged at AAS?*

Mobile devices can be used at school if this use supports and/or enhances learning for the user and/or others. For privately owned devices, the owner of the device must understand and accept that they are responsible for the device and the school is in no way liable for loss or damage. The appropriate use of a mobile device should be negotiated with the class room teacher.

## *What type of mobile device use is not encouraged at AAS and therefore deemed inappropriate?*

The use of a mobile device that distracts from learning of self or others or impacts negatively on the emotional, social, physical, cognitive or spiritual wellbeing of another is deemed as inappropriate use of the mobile device.

## *What is the consequence of inappropriate use of mobile devices?*

Inappropriate use of the mobile device will result in permission for the use of the device being withdrawn, by the class teacher.

Any further inappropriate use of the device will result in the device be taken to the Front Office by the offending user and stored securely until the end of the school day. A lunch time detention can be issued to the offender at the discretion of the teacher.

The recording, verbal and visually, of another person without their permission is a breach of the Privacy Legislation and is therefore illegal. Distributing or publically sharing of any of these types of recordings is also illegal. Students found to be engaging in this type of behaviour will be suspended at the discretion of the Principal.

## RESPONSIBILITIES OF PARENTS

- ◆ Ensure that you are aware of the school's policy, including the consequences.
- ◆ Determine whether or not it is appropriate for students to bring mobile devices to school.
- ◆ Support the school in keeping our learning environment free from inappropriate use of mobile devices.
- ◆ Communicate via the Front Office messages regarding leaving school early or changes to use of buses.

## RESPONSIBILITIES OF STUDENTS

- ◆ Ensure that you are aware of the school's guidelines and procedures regarding the use of mobile devices at school including consequences of inappropriate use.
- ◆ Determine whether or not it is necessary to bring mobile devices to school.

## RESPONSIBILITIES OF STAFF

- ◆ Ensure that you are aware of the school's guidelines and procedures regarding the use of mobile devices at school including consequences of inappropriate use.
- ◆ Explicitly discuss with students what is appropriate use of a mobile device in your class/es.
- ◆ Model appropriate use of mobile devices to students.



**ARDROSSAN AREA SCHOOL**  
**14 SECOND STREET**  
**ARDROSSAN SA 5571**

**PHONE** (08) 88373025  
**FAX** (08) 88373131  
**EMAIL** [d1.0732.info@schools.sa.edu.au](mailto:d1.0732.info@schools.sa.edu.au)  
**WEBSITE** [www.ardas.sa.edu.au](http://www.ardas.sa.edu.au)

**KAREN BOND**  
**PRINCIPAL**

# **ARDROSSAN AREA SCHOOL**

### ***Our vision:***

*Ardrossan Area School will provide a challenging learning environment in which all students' talents can be fostered. Students will strive to be productive learners who are well equipped to meet future challenges in the local and global community.*

**MOBILE DEVICES  
POLICY  
GUIDELINES AND  
PROCEDURES**